

BURE PARK PRIMARY SCHOOL
PARENT CODE OF CONDUCT 2026



Teamwork Honesty Kindness

ROLE	NAME	DATE OF RATIFICATION
Leader	Sarah Moon	17 th September 2026
Headteacher	Sarah Moon	
Chair of Governors	Alastair Deacon	

Next Review	September 2027
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1. Purpose and scope

At Bure Park Primary School, we embody our school values of teamwork, kindness and honesty. We believe it's important to:

- Work in partnership with parents to support their child's learning
- Create a safe, respectful and inclusive environment for pupils, staff and parents
- Model appropriate behaviour for our pupils at all times

To help us do this, we set clear expectations and guidelines on behaviour for all members of our community. This includes staff (through the staff code of conduct) and pupils (through our behaviour and relationships policy).

This code of conduct aims to help the school work together with parents by setting guidelines on appropriate behaviour.

We use the term 'parents' to refer to:

- Anyone with parental responsibility for a pupil
- Anyone caring for a child (such as grandparents or child-minders)

2. Our expectations of parents and carers

We expect parents, carers and other visitors to:

- Respect the ethos, vision and values of our school
- Work together with staff in the best interests of our pupils, including clear communication with class teachers at drop off and pick up times.
- Treat all members of the school community with respect – setting a good example with speech, behaviour and written word including emails or letters
- Seek a peaceful solution to all issues
- Correct their own child's behaviour (or those in their care), particularly in public, where it could lead to conflict, aggression or unsafe conduct
- Approach the right member of school staff (initially class teacher) to help resolve any issues of concern within a timetable agreeable to staff and parents (within 48 hours of the initial concern). Please see the school complaints procedure for any further information.
- Use phones appropriately on the site and within the guidance of the school safeguarding policy - this includes that any photographs featuring other people's children are not posted on social media platforms.
- Communicate directly and respectfully with the school, using their own words and avoiding the use of generative AI to draft or produce communications, ensuring that correspondence reflects genuine concerns, questions and individual circumstances

3. Behaviour that will not be tolerated

- Disrupting, or threatening to disrupt, school operations (including events on the school grounds and sports team matches)
- Swearing, or using offensive language
- Displaying a temper, or shouting at members of staff, pupils or other parents
- Threatening another member of the school community
- Sending abusive or excessive messages e.g. more than 3 emails within a 24 hour period to another member of the school community, including via text, email or social media
- Posting defamatory, offensive or derogatory comments including homophobic and racist language about the school, its staff or any member of its community, on social media platforms
- Use of physical punishment against your child while on school premises
- Any aggressive behaviour (including verbally or in writing) towards another child or adult
- Disciplining another person's child – please bring any behaviour incidents to a member of staff's attention
- Smoking / vaping or drinking alcohol on the school premises (unless alcohol has been allowed at a specific event)
- Possessing or taking drugs (including legal highs)
- Bringing dogs onto the school premises (other than guide dog)
- Any other behaviour that is in breach of the school's safeguarding policy.

4. Breaching the code of conduct

If the school suspects, or becomes aware, that a parent has breached the code of conduct, the school will gather information from those involved and speak to the parent about the incident.

Depending on the nature of the incident, the school may then:

- Send a warning letter to the parent
- Invite the parent into school to meet with a senior member of staff or the headteacher
- Contact the appropriate authorities (in cases of criminal behaviour)
- Seek advice from the local authority legal team regarding further action (in cases of conduct that may be libellous or slanderous)
- Ban the parent from the school site

The school will always respond to an incident in a proportional way and the final decision for how to respond to breaches of the code of conduct rests with the headteacher. The headteacher will consult the chair of governors before banning a parent from the school site.